

## IMPORTANT MACOMB COUNTY MARRIAGE INFORMATION

Before you make the trip to the Macomb County Clerk's office at 40 North Main, Mt. Clemens, MI 48043, these helpful tips will help you avoid potential problems and delays:

### BEFORE YOU FILE YOUR APPLICATION



**HAVE YOUR FORM FILLED OUT BEFORE YOU COME INTO THE OFFICE:** The application form can be found at <http://www.macombcountymi.gov/clerksoffice/pdf/marriage.pdf>. After filling out the form, you may print it out and either fax it to our office, or physically drop it off with the appropriate filing fee (\$20 for Michigan residents, \$30 for non-residents). If you fax it, call our office after you send it to make sure we received it. Also for faxes: they MUST be notarized, and if they are notarized outside of Michigan you MUST fax us a copy of the notary's notary certificate!



**WAITING PERIOD:** State law prohibits a marriage license from being issued and used until three days have elapsed from the filing of the application. So, for example, if you drop off an application on a Monday, your license will not be ready to be picked up and used until Thursday of that week. If you drop it off on a Wednesday or Thursday, it will not be available until the following Monday. To pick it up, you will either need a copy of the receipt we give you after payment, or a driver's license/state ID card. There is also a 30-day time limit before the license expires, so don't wait too long to get married or you'll have to file again!



**COMING FROM OUT OF TOWN? GETTING MARRIED OUTSIDE THE STATE/COUNTRY?** Only one person has to fill out the information on the marriage license application form and file it with our office, as long as that person is a Macomb County resident (and even if the couple is being married outside of Macomb County). If both people live outside of Macomb County (but still in the State of Michigan), they would file their marriage application in the county where they live, even if they're getting married in Macomb County. If you are getting married in a different state, you will apply for your marriage license in the state you are being married in. If you are getting married outside of the USA, you will apply for your marriage license in the country you are being married in.



**OFFICE HOURS:** Our office is open Mondays 8am-4:30pm, Tuesdays 8am-1:30pm, Wednesdays 8am-7pm, Thursdays 8am-1:30pm, Fridays 8am-4:30pm. If you cannot come into the office during our scheduled hours, you can always apply for your marriage license via fax or mail! Using the online application kit (<http://www.macombcountymi.gov/clerksoffice/pdf/marriage.pdf>) you can have your application notarized at any local notary, and fax or mail it to us along with your payment, and we will process it when we receive it. **Save the trip!**

### AFTER YOUR APPLICATION IS FILED



**LOOKING FOR SOMEONE TO PERFORM THE MARRIAGE?** There is no longer a Justice of the Peace in Macomb County, **so there is no one who can perform the marriage here at the Circuit Court.** However, you may call your local [District Court](#), and see if they can perform the marriage for you.



**WANT TO CHANGE YOUR NAME?** You may sign the marriage license with your spouse's last name if that is the name you intend to take after you become married, but in order for it to become legal and valid, you must get your name officially changed with the [Secretary of State](#) (1-888-767-6424) and [Social Security Administration](#) (1-800-772-1213). These branch offices **MAY NOT** accept the copy you signed on your wedding day. In order to get a certified copy from our office, submit a request form (located on the other side of this document) and the appropriate fee (\$10 for the first copy, \$3 for each additional copy), and we will mail you a certified copy of your marriage license that you can use at the Social Security Administration and Secretary of State.

